

Association of Canadian College and University Ombudspersons (ACCUO)
Minutes of ACCUO Annual General Meeting
May 24, 2023 (DRAFT)

The 2023 ACCUO Annual General Meeting (AGM) was held on May 24, 2023, at 2:00 p.m. (EST). The meeting was virtual. Membership present at the meeting is unavailable. Quorum was confirmed by the Secretary and Chair.

1. Welcome and Opening Remarks

The ACCUO President, Carolyn Brendon, welcomed members to the meeting.

2. Approval of Agenda

The AGM agenda for May 24, 2023, was approved and adopted.

3. Report of the President

Carolyn presented the President's Report.

4. Report of the Treasurer

Carolyn invited the ACCUO Treasurer (Jennifer Meister), to present her report. The Report provided an overview of the ACCUO Financial Statement for 2022-23, highlighting income and expenses.

On motion duly made, seconded, and carried,

IT WAS RESOLVED,

THAT the 2022-2023 Treasurer's Report, dated May 2, 2023, be approved.

5. Proposed Budget 2023-24

Carolyn invited the ACCUO Treasurer (Jennifer Meister), to present the proposed budget for 2023-24. The Report highlighted additional expenses related to a proposed ACCUO Association Management System (AMS) including a new website.

6. Committee Reports

Carolyn noted for members that the following ACCUO Standing Committees had submitted an annual report, with a summary of activities and several highlights of planned initiatives. The reports were included with the agenda package.

- Equity, Diversity, and Inclusion Committee,
- Awards Committee,
- Communications Team,
- Professional Development Committee,
- International Relations Committee.

7. Purchasing and Conflict of Interest Policy - Update

An update was provided on the Purchasing and Conflict of Interest Policy.

8. Web site Development/Association Management System

Carolyn reminded members of a memorandum included with the agenda, regarding a proposal to replace the ACCUO website with an AMS. Members discussed options and costs associated with this proposal, as per the memo, as well as the need for volunteers to help with the implementation process: Jeff Stransky, Whitney Barrett, Meghan Rego, and Carolyn Brendon offered to meet with “Membee”, a potential service provider to discuss this proposal.

9. Member Recognition Awards

Carolyn shared with members the recognition awards.

10. Report of the previous Annual General Meeting (May 18, 2022)

The minutes of the previous AGM, held on May 18, 2022, were approved.

11. Business arising from the minutes of May 18, 2022

There was no business arising from the report of the previous meeting.

12. Upcoming Conference Announcements

Announcements were provided regarding upcoming events.

13. Elections

Whitney Barrett (ACCUO Elections Officer) presented the proposed slate of members to sit on the ACCUO Executive for 2023-2024, as follows:

- President - Carolyn Brendon (McMaster)
- Secretary - Maureen Helt (Toronto Metropolitan University)
- Treasurer - Vacant

- Member at Large - Whitney Barrett (Western)
- Member at Large - Kamini Bernard (SAIT)
- Member at Large - Kemi Oke (York)

Whitney also presented the proposed Standing Committee Leadership as follows:

- Communications Committee (Comms Team) - Remonia Stoddart-Morrison (University of Alberta)
- Equity, Diversity and Inclusion Committee - Vacant
- Awards Committee - Vacant
- International Relations Committee - Julie Boncompain (Polytechnique Montréal)
- Professional Development – Maureen Helt (Toronto Metropolitan University)

On motion duly made, seconded, and carried,

IT WAS RESOLVED,

THAT the ACCUO Executive Committee membership, as described by the Elections Officer, be approved, effective May 24, 2023.

14. Other Business

No other business was brought forward by members.

15. Question Period

Members had no questions.

Adjournment

Carolyn thanked members for their attendance.

Meeting adjourned.

Secretary

Chair

NOTE: For any errors or amendments to the minutes, please contact Emma Thacker:
em.thacker@utoronto.ca